

Most used shortcut keys for Microsoft Excel:

Excel shortcut keys	
F2	Edit the selected cell.
F5	Go to a specific cell.
F7	Spell check selected text and/or document.
F11	Create chart
Ctrl + Shift + ;	Enter the current time.
Ctrl + ;	Enter the current date
Alt + Shift + F1	Insert a new worksheet.
Shift + F3	Open the Excel formula window.
Shift + F5	Bring up the search box
Ctrl + A	Select all contents of a worksheet.
Ctrl + B	Bold highlighted selection.
Ctrl + I	Italicize highlighted selection.
Ctrl + C	Copy selected text.
Ctrl + V	Paste
Ctrl + D	Fill
Ctrl + K	Insert link
Ctrl + F	Open find and replace options.
Ctrl + G	Open go-to options.
Ctrl + H	Open find and replace options.
Ctrl + U	Underline highlighted selection.
Ctrl + Y	Underline selected text.
Ctrl + 5	Strikethrough highlighted selection.
Ctrl + O	Open options.
Ctrl + N	Open a new document.
Ctrl + P	Open print dialog box.
Ctrl + S	Save.
Ctrl + Z	Undo the last action.
Ctrl + F9	Minimize the current window.
Ctrl + F10	Maximize the currently selected window.
Ctrl + F6	Switch between open workbooks/windows.
Ctrl + Page up & Page Down	Move between Excel worksheets in the same document.
Ctrl + Tab	Move between two or more open Excel files
Alt + =	Create the formula to sum all of the above cells.

Ctrl +	Insert the value of the above cell into the current cell.
Ctrl + Shift + !	Format number in comma format.
Ctrl + Shift + \$	Format number in currency format.
Ctrl + Shift + #	Format number in date format.
Ctrl + Shift + %	Format number in a percentage format.
Ctrl + Shift + ^	Format number in scientific format.
Ctrl + Shift + @	Format number in time format.
Ctrl + (Right arrow)	Move to the next section of the text.
Ctrl + Space	Select the entire column.
Shift + Space	Select the entire row.
Ctrl + W	Close document.